

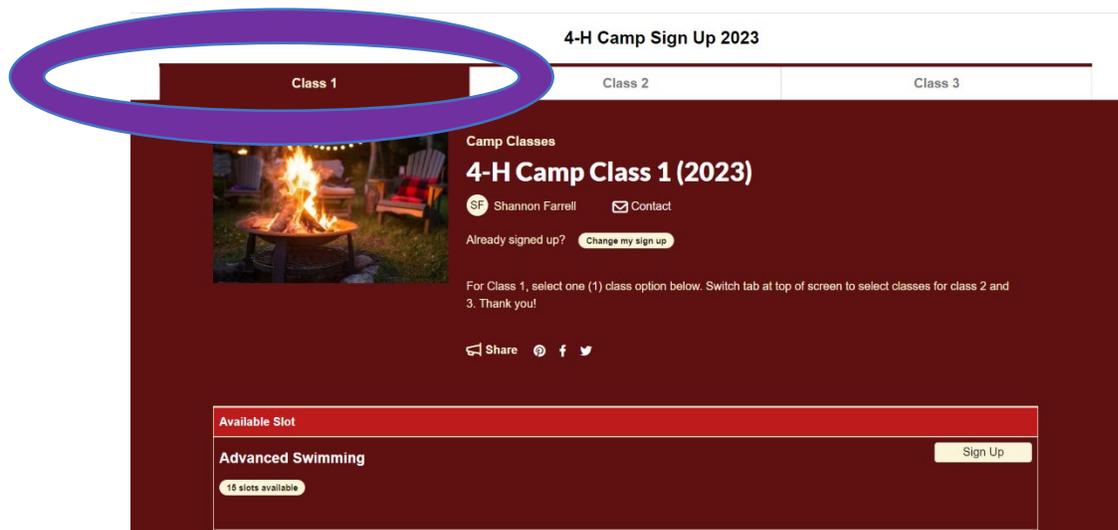
4-H Camp Class Sign Ups Online Instructions

Questions??? Staci.newsom@uky.edu

COMPUTER INSTRUCTIONS



1. Log into online website
<https://www.signupgenius.com/go/4hsummercamp2023classes>
2. Notice there are 3 tabs at the top of the screen. First you will select a class option on the Class 1 tab.



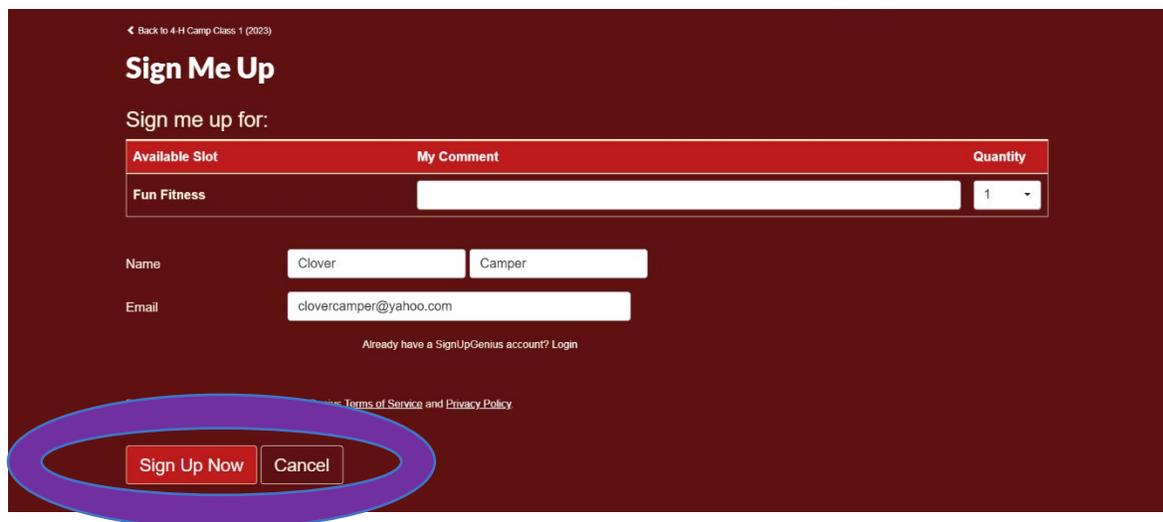
3. Then select Save and Continue at the bottom of the screen.

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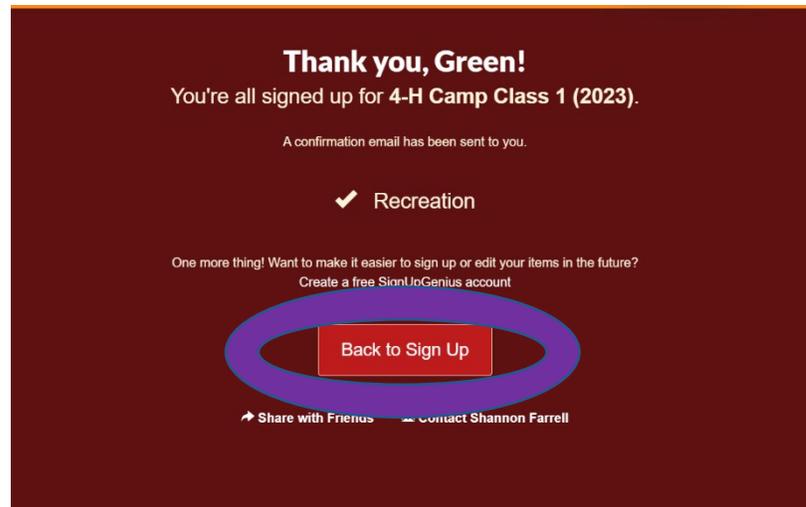
4. Then you'll be prompted to enter your name and email, followed by clicking "sign up now".



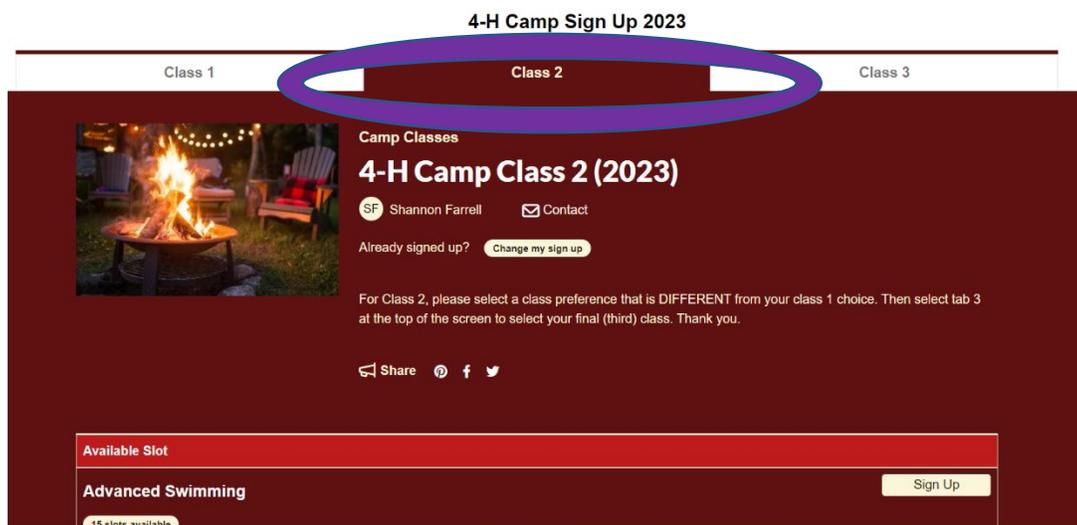
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5. Then select, "Back to Sign Up".



6. Click on "Class 2" tab at the top to select your next class choice.



7. Repeat steps 3-5 to finish with Class 2 choice registration.

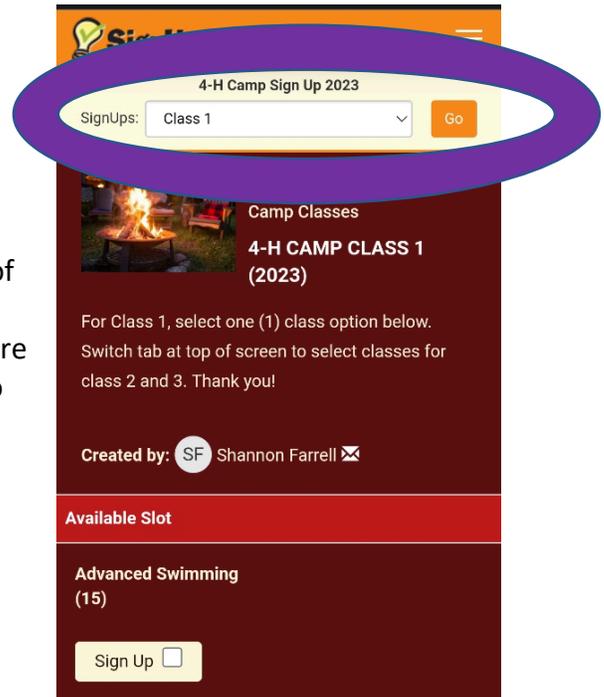
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8. Click on "Class 3" tab at the top to select your final class choice. After clicking the final class choice, repeat steps 3-4 to complete registration for final class.

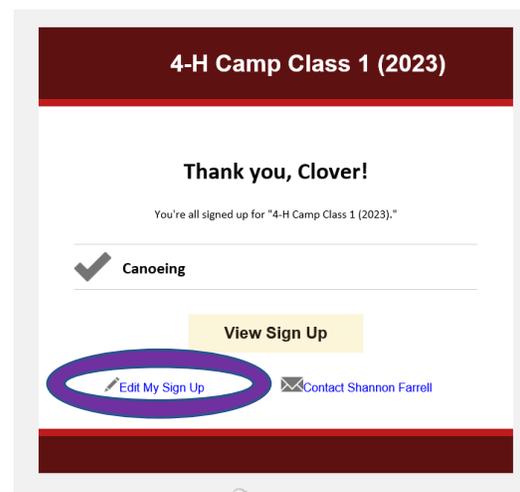
CELL PHONE INSTRUCTIONS

If using a cell phone to register for classes, the process is the same – except the tabs at the top of the screen will be a drop down. Once you have the desired option displayed in the drop down that you are ready for, click "Go" for the correct page of classes to show.



NEED TO CHANGE A CLASS?

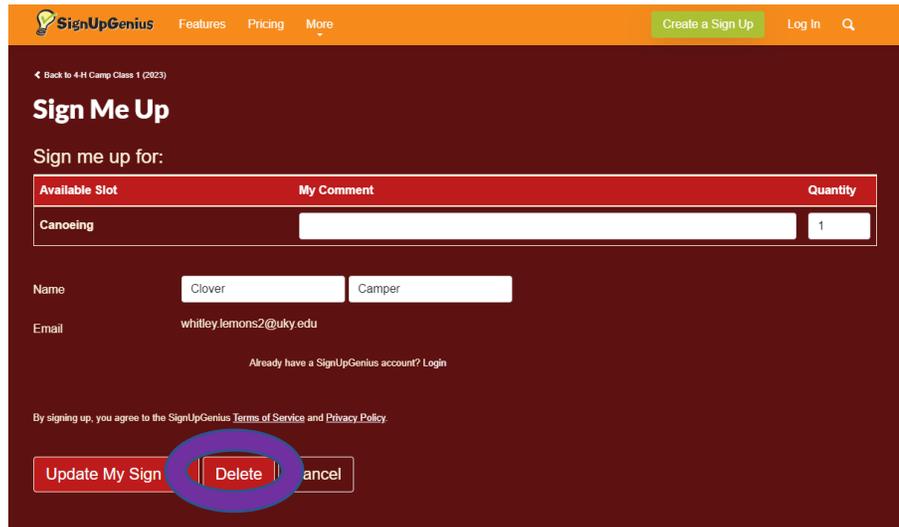
To change a class, you will first need to delete the class you want to change. To do this, go to your email confirmation for the sign up that you are changing and select "Edit My Sign Up".



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Next select “Delete”.



Then click “yes – delete”.



Following the deletion of the class, your screen will return to the class tab that you just deleted from for you to select a different class. From here, simply select the class your camper wants, hit “save and continue” and type in the camper’s information to get them registered for their new class.